

## IN THIS ISSUE

- New Digital Parking Permits & Slipholder Instructions
- Marina Policy & Procedure Updates
- Weyerhaeuser Building Update

## CALENDAR

- Jan. 5/12: Virtual Port Commission Meetings
- Jan. 6: Virtual Marina Forum
- Jan. 28-31: Virtual Seattle Boat Show
- Feb. 2/9: Virtual Port Commission Meeting
- Feb. 3: Virtual Marina Forum

## COVID OPERATIONS

For the latest COVID related operating information, news, and updates visit [portofeverett.com/covid-19](http://portofeverett.com/covid-19).

# Waterfront Parking Management Update & Digital Permits

As you may recall, the Port of Everett conducted a nationwide solicitation for parking management services in 2019 and selected LAZ Parking to take over its site-wide parking management program. LAZ replaced the Port's 2019 interim parking management firm Diamond Parking effective June 1, 2020. LAZ Parking is a nationally renowned parking firm with extensive experience in parking services for large-scale destinations and events, and they bring opportunities to implement new technologies and efficiencies to deliver a quality waterfront parking program that better balances the parking needs of all site uses, including slipholders and marine uses, on-site commercial businesses and restaurants, waterfront visitors and special events.

While initial communications had indicated parking policy updates and new technologies were expected to be implemented in 2020, including license plate reader (LPR) technology, digital parking permits and visitor parking fees, given the COVID-19 pandemic all major updates to the program were pushed out for phased implementation in 2021. The below parking update focuses on the new slipholder parking information related to the new digital parking permit process and long-term parking. Our team is working to develop a separate mailer to be issued in the January timeframe to detail site-wide parking management changes for all the various site users.



## NEW! DIGITAL PARKING PERMITS

Effective January 1, 2021, marina parking permits will transition to digital permits, and slipholders will no longer need to display permits on their vehicle(s) once they have registered for and transitioned to the new digital parking permit. Please note, your 2019/2020 hard copy permits will remain valid through April 2021 to allow ample time to make this transition. Slipholders will be issued up to two (2) digital parking permits per slip that will be managed via LAZ Parking's License Plate Reader technology. If you have more than one vehicle, you will be able to add additional vehicle license plate numbers to your digital permit(s), but only one (1) vehicle per digital parking permit can be parked on site at any given time. Just as before, use of your parking permit(s) are limited to the marina basin in which your vessel is registered (South, Central or North Docks reserved parking), and if you are visiting another marina basin you will need to park in available visitor parking (any applicable time restriction or fees apply). With your permit, you may continue to park up to 72-hours at a time within your authorized parking area, see long term parking information for longer durations. If you have vessels in more than one marina basin an additional digital parking permit sign up will be needed for use of that parking area.

To register your vehicle(s) and manage your digital parking permit(s), visit [portofeverett.com/portpermit](http://portofeverett.com/portpermit). You can also contact LAZ Parking at [portparking@lazparking.com](mailto:portparking@lazparking.com) or (425) 322-4623.

## SLIPHOLDER LONG-TERM PARKING

If you intend to park at the marina while you are on a trip that extends past 72-hours, you are eligible to register for long-term parking. Slipholders are allowed long-term parking for 29-days in a calendar year in marina reserve parking areas, and may register four (4) separate times per year at no additional cost. This complimentary long-term parking slipholder benefit is in addition to the free 72-hour parking in your designated marina reserve parking area. If you have additional long-term parking intervals that extend past 29-days in a calendar year, you will need to park in the visitor parking as a long-term parker and pay applicable parking fee(s). We do this to assure everyone has access to the reserved parking that comes as a benefit of being a slipholder. The Port is exploring options to accommodate the needs of Hat Island and liveboard permit holders.

## PARKING SUPPORT

LAZ Parking is happy to help familiarize you with the new process of signing up for your digital parking permit(s) and managing your digital parking permit account. Use the step-by-step instructions on page 3 as a guide. #3988

*Please Note: If you had already provided license plate information to the Marina Office in 2020, you may already be registered for your permit. Marina slipholder digital parking permits are provided to slipholders registered on the moorage contract or dependents of the registered slipholder who are living in the same household as the moorage contract holder. Your digital permit will automatically expire upon moorage termination and no action will be required of the slipholder.*

# MARINA BRIEFS

## Notice to Mariners: Snohomish River Dredging Continues through Mid-February 2021

The U.S. Army Corps of Engineers, in partnership with Port of Everett as the local sponsor, has been performing maintenance dredging of the lower channel and settling basin of Everett Harbor and Snohomish River (adjacent to the North Docks entrance) since early December and is expected to continue through mid-February. The Corps awarded the contract to J.E. McAmis of Chico, California, for \$1.5 million. Approximately 65,000 cubic yards of material will be dredged from the downstream channel and approximately 100,000 cubic yards from the lower settling basin. The work will be performed using a clamshell dredge with material placed on a barge and disposed of at the Department of Natural Resources' Port Gardner open water disposal site. **Dredge operation runs 24/7; boaters in the area should slow down, pass on the marina side of the dredge, pay attention to rig markings, avoid and/or be cautious around the dredge operations.**



## 2021 Boat Launch Passes

Annual boat launch passes are now available. All boat launch pass options listed below can be used seven (7) days a week, 365 days a year during regular boat launch access hours, and are valid for the 12-month period following the date of purchase. Passes are now purchased and issued through our online portal at [www.portofeverett.com/portpermit](http://www.portofeverett.com/portpermit) and will be a digital pass managed by license plate; no physical pass will be given. Please note: free senior passes have been discontinued, however, we offer a \$100 senior discount.

- Annual Pass - \$225
- Annual Pass with senior discount - \$125 (must be 60+ & reside in Sno. County)
- Disabled Veterans Pass - FREE (must have Disabled Veteran's Lifetime Pass, ID & reside in Sno. County)

If you have questions on boat launch passes and registration, please contact LAZ Parking Everett at [portparking@lazparking.com](mailto:portparking@lazparking.com) or at (425) 322-4623.

## Port Launches New Website

The Port of Everett has launched a new and improved website. The updated site has streamlined key information for the variety of site users, while adding new benefits, including smart search, language translation and enhanced ADA options to create a better user experience! We recognize there may be kinks to be worked through, but as a valued customer, we would love to hear from you if you have questions, comments, or can't find what you are looking for. Contact us at [publicaffairs@portofeverett.com](mailto:publicaffairs@portofeverett.com).



## Port Seeking Business Ideas for Adaptive Reuse of Weyerhaeuser Building

The Port of Everett has issued a Request for Information to solicit business ideas and concepts for the adaptive reuse of the historic Weyerhaeuser Building in Boxcar Park! The 1923 building has a vast history, and it's the Port's intention to put this building back into public use as a unique community gathering space. To make this happen, the Port is seeking a public-private or public-public partnership to invest in and execute on this vision. The Port has invested more than \$3 million into the exterior improvements and a new premiere waterfront location. #1946

## Virtual Seattle Boat Show

The Port of Everett will be exhibiting at the first-ever virtual Seattle Boat Show, Jan. 28-31. Visit the show and its many new features, including livestream seminars. Learn more & buy tickets at [www.seattleboatshow.com](http://www.seattleboatshow.com).

## BOATING SAFETY:

*A Message from Everett Sail & Power Squadron*



Boaters have long known that many nautical words and descriptions are used in our every day conversations. A familiar and timely one is "bitter end". One dictionary defined it as the "conclusion of a difficult or unpleasant situation." How appropriate to this year! Although this year has had many twists and turns like the lines on a boat, boaters know that the "bitter end" not only represents the end of an unpleasant year, but also the final part of the anchor rope. If this phrase or other boating knowledge is like a foreign language to you, plan on trying a class or seminar in the new year. Everett Sail and Power Squadron, America's Boating Club of Snohomish County, offers in-person classes, virtual classes and on-the-water education as COVID-19 restrictions allow.

Check out [www.BoatClubSnoCo.org](http://www.BoatClubSnoCo.org) and sign up now!

The Port's Modified Holiday on the Bay with virtual + socially-distanced fun on Saturday, December 5 was a great success! With community support, we were able to collect more than 200 new, unwrapped toys for Marine Toys for Tots Foundation and more than 180 non-perishable food items in partnership with Engage Everett for Volunteers of America.

We hosted two drive in movies, ate great food at food trucks and waterfront restaurants, distributed free take-home holiday craft kits in partnership with Imagine Children's Museum, enjoyed Mukilteo Yacht Club's lighted boats, tuned in for virtual book readings with Everett Public Library and a virtual tree lighting and more.

We were happy to provide a holiday program that aligned with current guidance, and we thank you for visiting the waterfront responsibly and with public health in mind.



## Waterfront Parking & Digital Parking Permits, Cont.

### INSTRUCTIONS TO REGISTER FOR YOUR 2021 DIGITAL PARKING PERMIT

1. To start the process, gather all the information you need for the application. Required information includes vehicle license plate number(s), state of registration, make of vehicle(s), marina slip number, e-mail address associated with your marina account, marina account number, and name of your insurance carrier and policy number. We will also require a contact phone number to reach you if there is an issue with your permit(s) and/or vehicle(s). Please use a contact number you have access to when traveling on your vessel.
2. Visit the online portal at [www.portofeverett.com/portpermit](http://www.portofeverett.com/portpermit). **(Note: This link directs you to LAZ Parking's Port of Everett webpage. Because this online parking portal is part of a nationwide system, you will see "Sign Up for Monthly Parking" at the top of the page; however, since you are signing up for your complimentary 2021 slipholder digital parking permit, the term "monthly parking" does not apply.)**
3. Fill in the contact and vehicle information requested in the form blanks. Please note that the vehicle(s) registered will be verified before permit(s) are issued to confirm they are registered to the slipholder under contract or a dependent living in the same household.
4. Under "Select a Rate" click on the button that corresponds to your marina location in the South, Central or North Marina. **Please note: this is a FREE parking permit as a benefit included with your moorage at no additional cost, but again, because this online parking portal is part of a nationwide system, we are limited to the types of fields we can use, so "Select a Rate" will not result in a charge to you.**
5. Enter the date you plan to start parking. When in doubt, the program defaults to the current date. You need only change the start date if you are starting to park into the future. If you are signing up for moorage in the future, please enter the start date listed on your moorage agreement.
6. Using the "Comments" section please write in your slip number, marina account number and insurance carrier and policy number. **Please note: if you are a liveaboard or own property on Hat Island, add that information to the comments section to be contacted to receive further parking instructions and information on additional purchased parking endorsements.**
7. You are almost done! To finish, click on "I Agree to the Terms and Conditions" after you have reviewed them and then click "Sign Up." These terms and conditions are on a national level and are overarching rules. Once you complete the process, the Port will automatically receive your digital parking permit request and you will receive a confirmation e-mail that the submission was received.
8. Your digital parking permit(s) will be issued once the Marina Office has reviewed and verified the information provided. Within five (5) calendar days, a confirmation e-mail will be sent to you either letting you know your license plate(s) has been registered as your digital permit and you are ready to park OR asking for additional information. Within the body of that e-mail, expanded information and instructions on rules regarding your permit will also be included.

## 2021 MARINA POLICY & PROCEDURAL UPDATES

**PLEASE NOTE: THE FOLLOWING GOES INTO EFFECTIVE JANUARY 1, 2021, UNLESS OTHERWISE NOTED BELOW.**

**Cancellation Notice:** 24-hour cancellation notice is required for travelift appointments and other operations services. This is a \$100 no show or cancellation fee if 24-hour notice is not given.

**Fuel Dock Payments:** The Fuel Dock is currently accepting card payments only (credit or debit cards). Cash payments were discontinued during COVID-19 modified operations and will continue as the standard payment process at the Fuel Dock into the future.

**Haulout Service Payments:** For all haul out services, including one-way hangs and load-on trailers, customers must pay at the time of their scheduled service. For questions or to schedule your next launch or lift, call the Travelift Desk at (425)388-0678.

**Marina Payments:** The Marina Office no longer accepts payments over the phone. Visit [portofeverett.com/marina](http://portofeverett.com/marina) and select 'Pay My Bill' to utilize our online web pay option through our third-party payment processor AFTS. This option provides for a credit card payment option (service fee applies) or bank check payments (free of charge). We also offer an Automated Clearing House (ACH) Program, a recurring no-fee electronic pay option. Alternatively, customers are welcome to mail in payments or drop off checks to the drop box located to the left of the Marina Office front doors. For questions, contact the Marina Credit Control Specialist at (425)388-0671.

**Monthly Billing:** All customers will be converted to a monthly billing cycle in 2021. Any customer currently billed on a bi-monthly basis will be billed monthly beginning in **March 2021**. There is no change for customers currently billed monthly. More information to come via regular communication channels before change takes effect in March.

**Moorage Transfers with Vessel Sale:** There are new requirements for slipholders intending to transfer their moorage along with the sale of a vessel. The buyer will be required to keep the vessel in the moorage or the "vessel of record" for the first 12 months (applicable to 40-foot slips and larger). In addition, the effective date of transfer will take effect the next billing period regardless of the vessel purchase date. As always, moorage transfer is not guaranteed and subject to marina management approval prior. Accounts must be in good standing and the vessel compliant with the Port's condition, operability and seaworthiness requirements. If your vessel is currently listed for sale or you intend to sell it in the near future, please contact the Marina to discuss what is required before advertising the promise of moorage to any potential buyer.

**New Moorage Sign-Ups:** Two (2) month minimum moorage sign-up for new slipholders. #31254

**Preference Moves:** Preference moves are not permitted May - September in 20'-28' open slips and are not available for seasonal sign-ups, unless for navigational or safety reasons.

**Sublease Fee:** \$25 sublease processing fee (slipholder can pass charge along to subleasee)

**Vessel Liability Insurance Increase:** We are asking all marina customers utilizing Port facilities to increase the liability limit on their vessel insurance from \$300,000 to \$500,000 when the policy renews in 2021. Updated declarations pages with the new limit displayed can be e-mailed to [kylar@portofeverett.com](mailto:kylar@portofeverett.com) or faxed to (425)259-0860 once renewed. All new customers will be required to have the new \$500,000 limit as of January 1, 2021, but existing customers may wait until their 2021 policy renewal date. As a reminder, all vessels moored or stored on Port property are required to supply proof of liability insurance to the Marina Office annually.



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